

OPENING OF MEETING

Mayor Gary Cook opened the Regular Council meeting at 7:00pm. Present were Council Members Michelle Plumb, Mike Schrag, Scott Yaeger, Dennis Chamberlain, and Dede Boyer. Staff members in attendance were Clerk-Treasurer Julie Flyckt, Deputy Clerk Treasurer Michelle Asmussen, Police Chief David McCormick, City Fire Chief Joel Bell City Attorney John Kragt and Interim Public Works Director Dave Breazeale. Also, in attendance were Brandon Cline from the Ritzville Adams County Journal, Barry Boyer and Charles Jingling. City Council Members Debbie Chapman & Mark Weigand, and Public Works Director Larry Swift were excused.

PLEDGE OF ALLEGIANCE

Mayor Gary Cook led the council and audience in the recitation of the Pledge of Allegiance.

ACCEPTANCE OF THE CONSENT AGENDA

Mayor Gary Cook asked if there were any changes to the consent agenda. Council Member Mike Schrag made a motion to accept the Consent Agenda. Council Member Dennis Chamberlain seconded the motion. Motion passed 5-0.

ACTION AGENDA

No action agenda items.

DISCUSSION AGENDA

A. Stakeholder Survey- During the budget retreat, Clerk-Treasurer Julie Flyckt passed out the draft survey that will be going out to the community. One of our goals is to get more community feed back in our budget process this year. It will be going out a little later than we usually like to, but we want to get started. We are looking at getting the survey out by October 23rd and have it due by November 13th. If any of you have comments on the survey or anything you want to have changed on it, please let Julie Flyckt know, as Rachel is already starting to create an online version. We are mailing it out to residents separately and not putting in with the utility bills.

CORRESPONDENCE**MAYOR**

I. USDA RD and DOE/CDBG Funding Updates- Mayor reported there was a conference call last week with Varela to discuss the scheduling of some of the projects. One of the things we came up with was resubmitting the bid packages for the big reservoir before the end of the year, and hopefully open those by the first part of January. We would like to be able to have the interior tank project going by spring. We received confirmation on receiving the CDBG grant a few weeks ago.

II. McKinstry Presentation to PW Committee- They would like to come and talk to the Public Works Committee regarding projects.

SCHEDULED ITEMS**DEPARTMENT UPDATES**

Attorney Update- John Kragt stated that there wasn't a lot going on. He sent the nuisance memo over to the mayor and Clerk-Treasurer Julie Flyckt, but he knows with budget, everyone has been busy, when we get some time, we can get together and work on it. My office is working on some feedback from the county commissioners on our district court services contract. We are trying to put that together so we can present it back to the county on the agreement that we have with them.

Public Works Department- Dave Breazeale reported that they have a lot of stuff going on right now. The patching streets project is completed. There were two more water breaks and had to cut two more holes in the streets. We had to order more asphalt to patch those before it freezes. We are still working on the wayfinding signs with the vendors. Dave stated that he has been waiting for weeks for some of these vendors to respond to his emails. Council Member Scott Yaeger stated that he thinks Dave should give them a deadline to get the bids to him. If the response is no response, that is what it is. Dave stated that the map in the packets is the map of the crack sealing areas that have been done. We are about halfway done in 2 years and we have a little more to do in the flats and then we will be done down there. Dave stated that he thinks the entire city should be completed in the next year maybe two. Council Member Dede Boyer stated that she couldn't read what was written under the highlighted areas on the map. Council Member Scott Yaeger stated that the green areas are what was done in 2018, the orange areas were the smaller cracks that were done this summer and the blue areas were the bigger cracks that were done this fall. All the crossings are being done, and Dave stated that he saw that they were cutting the sidings so they must be going to do those too. Last time he talked to the railroad they said that they weren't responsible for those, that the warehouse was responsible.

Police Department- Dave McCormick stated that he didn't really have a special report tonight, unless anyone had any questions. Mayor Cook asked if there was any word on the new car. Dave said he received a call from Alan last Thursday and he had a 2013 that he had gotten in, but it had one compartment cage in it behind the passenger seat. You couldn't use the seat behind the driver's seat and there was a large bar that ran across it which could only be used for storage. So, this one is not going to work for what we need.

Clerk-Treasurer Department- Clerk-Treasurer Julie Flyckt stated she is working on the preliminary budget and the council will receive it by the first of November. Also doing a lot of work for the 2018 annual report. The auditors will be here on the 24th. The annual report reviewer has reviewed financials for a 2nd time and there are some changes that Julie has to make by tomorrow. Tomorrow is also a state auditor's round table training that Julie will be going to in the morning.

Fire Department- Joel Bell stated that they have been searching for new turnouts. They have not received prices on them yet or decided on what they will be purchasing. They are at a stand still on the until the equipment committee decides what we are going to do. Joel has been in contact with the electric car charging station because there was a call on the 1st of

September regarding the charging station. A lady was worried about unplugging her car because it was raining so bad and there was a puddle underneath. The day before her car had sparked when she unplugged it when it was dry down in the Tri-Cities. The fire department is hoping to get some training on charging stations in the future. One the 9th of September there was a fan motor that burned up at the Life Care Center and it filled the east wing with smoke. The Fire Department also conducted hydrant testing last month.

COUNCIL REPORTS

Ritzville Planning Commission- *Dennis Chamberlain-* Historic Preservation workshop tomorrow from 5:30-8:30 at city hall. They are bringing in an expert to help with the guidelines.

Tree Board-*Mike Schrag-* Michelle and Mike are working on the scholarship for the Tree City USA in the amount of \$500 for the Arbor Day event with the students. Mike is still trying to work with Bill Sager on the planters and maybe getting some of them painted by some youth and put along the fence line by the state highway department.

Ritzville Chamber of Commerce-*Dede Boyer-* They meet next week.

COMMITTEE REPORTS

License, Rules & Permits-*Scott Yaeger-* Just handed off the chapter 8 parking ordinance to Gary Cook and Julie Flyckt for review.

Public Works- *Scott Yaeger-* Scott sat in on the TIB phone meeting today with the Mayor, Larry, and Dave. TIB was proposing the need for all cities in Washington for additional funding for preservation and construction to the joint transportation commission. They had a 178-page report and Ritzville is a case study in the report. The case study highlighted the need for 8.3 million dollars, which 4.3 million was for 12 blocks of reconstruction and the rest was chip/crack seal.

PUBLIC REQUESTS AND COMMENTS

With no further comments or business to come before the council, Mayor Gary Cook adjourned the regular meeting at 7:26pm.

Michelle Asmussen, Deputy Clerk Treasurer