

OPENING OF MEETING

Mayor Gary Cook opened the Regular Council meeting at 7:01pm with seven council members present: Michelle Plumb, Mike Schrag, Dennis Chamberlain, Debbie Chapman, Scott Yaeger, Mark Weigand and Dede Boyer. Staff members in attendance were Clerk-Treasurer Julie Flyckt, Deputy Clerk Treasurer II Michelle Asmussen, Police Chief David McCormick and Public Works Director Dave Breazeale. Also, in attendance were Barry Boyer and Charles Jingling. City Fire Chief Joel Bell and City Attorney John Kragt were excused.

PLEDGE OF ALLEGIANCE

Mayor Gary Cook led the council and audience in the recitation of the Pledge of Allegiance.

ACCEPTANCE OF THE CONSENT AGENDA

Mayor Gary Cook asked if there were any changes to the consent agenda. Council Member Mike Schrag made a motion to accept the Consent Agenda. Council Member Dennis Chamberlain seconded the motion. Motion passed 7-0.

DISCUSSION AGENDA

- A. Pete's Lift Station and Sewer Projects Engineering Agreement-** Mayor Cook stated that there was a cover letter from Dana and the agreement for the council to review. Clerk-Treasurer Julie Flyckt stated that right now we are just needing to look at it, not necessarily deciding on it tonight as there is no rush on it. Scott stated that he looked at the letter, on the second page, it talks about the right of way. He reviewed prior notes and they may be talking about the sewer lines that are going between Division and Columbia, then follow the old alley where the Grain Growers Conference building is, then the pipe goes towards the railroad, takes a 90 degree turn and comes back in. Scott thinks that is what they are looking for, if anyone knows if there is an easement where it makes that jog. Scott remembers vacating the alley, but we retained an easement for water, sewer and electrical. The design is the biggest cost of this project. Council Member Dennis Chamberlain stated that there were a lot of "to be determined" on these sheets and asked Scott if this made him uncomfortable. Scott stated that all the "to be determined" is all the construction items which this agreement is regarding design. Dave Breazeal reported seeing a retro fit and a complete replacement at the Pete's Lift Station. Dave said we have 2 brand new pumps and a new panel in there. He saw on the agreement where they had \$30,000 for pumps, and he bought a 5 hp pump for \$4,000. Mayor Cook asked if it would be beneficial to the council to have Ben or someone from Varela come down occasionally when we get contracts like this? Would you like to spend council time doing it or would you like to have a special meeting or workshop? Council would like to receive more information ongoing to know what they are looking at in the agreement.
- B. Standpipe Bid-** Clerk-Treasurer Julie Flyckt stated that today we sent over the last document that Varela needed to get to RD. Now we can move forward the bid process and Varela will be connecting with the contractor.

CORRESPONDENCE

- A. Quiet Zone Letter, Received 2-3-2020-** Mayor Cook stated that the same group of people that were here two weeks ago brought in another letter. He asked that the letters be entered into the minutes as being acknowledged.

SCHEDULED ITEMS**MAYOR**

I. Coffee with the Mayor- The mayor held a coffee with the mayor meeting at Uniquely Washington a week ago and there were about 10 people who attended. He may also try and hold another meeting in February.

II. Quiet Zone Public Meeting: Feb 6th, 5PM at City Hall- We are having a public meeting on Thursday night and it has been advertised, so we don't have to worry about a quorum.

DEPARTMENT UPDATES

Public Works Department: Dave Breazeale stated that the Wayfinding poles will be here by the middle of the month. He talked to Richard Moorehead, from the state, about the bill he wants to give us for putting up two signs. Richard said he would investigate having the maintenance department install the signs rather than the sign department because they are cheaper. The City Hall sign and light are up and the crew is also putting in a waterfall feature in to spruce it up some. The Consumer Confidence report, the Bio-Solids permit report, the Damn O&M report, and the Dam emergency evacuation plans are all done and submitted. There was a discussion with Varela on the tilimitary for the park tank during the down time for the standpipe recoating and Varela came back with a \$40,000 bid to put in a tilimitary to the tank. Dave spoke to Don Adams previously and he said he could do it for \$3,000 to \$5,000. After further discussion with Ben, he said there was no cheaper way to do it. Dave spoke to Don and he ordered the parts and they will be here next week to put it in which will cost \$5,000 on the high side to \$3,000 on the low side. Shannon Industrial will be down to do the punch list on the Koch well next week or the week after so we can get that on the list of completed jobs. Council Member Scott Yaeger stated that he believes that the bill from Don should go against that project, because it is part of the RD grant (scope).

Police Department: Chief Dave McCormick stated that the Kuest trial is over. It was exactly 8 months to the day, from the date of the offense to the date the jury came back. They came back with a rape in the 1st degree with an enhancement for violent nature of physical damage to the victim, 2 counts of second-degree assault, and one count of witness tampering. Sentencing will be on March 2nd in superior court. Chief McCormick contacted the FBI agent and asked him what the hold p is on another case as he has been asking you for almost 2 years now. There will be an indictment out of the federal grand jury on the 11th of February as the suspect is still living in Canada. After he gets the indictment, they will get a federal warrant and take the man into custody and turn him over to the US border patrol. He will go to the Spokane County jail where he will stay until his trial date. Police Officer Mark Cameron is going to Grant county tomorrow for a 16-hour class on ARIDE, Advanced Roadside Impaired Driving Enforcement. This is one of certifications the task force likes the officers, who are doing the enforcement, to attain.

Clerk Treasurer: Clerk-Treasurer Julie Flyckt stated there was an updated 110 funds document in the council binders with all of the changes from the last meeting. The 110 award letters were also mailed to everybody. Since we did not receive any response from the code enforcement qualifications ad in the paper the due date has been extended to February 12th. We had our two new Deputy Clerk Treasurers' start on Monday. Kim Smith is our full-time person, which replaces Julie Hartz's position, and Charlene Hoeft is our part time person. We are currently working with SCJ Alliance on the critical area's updates per our comp plan and went over the plan with the planning commission. We are also working with them on updating the city map because the city map is outdated. Everything is updated and codified in Code Publishing except for the last 5 ordinances. We did get new binder and the planning commission members and staff members will receive the new codified binders. If a council member would like to receive a binder, please let Julie know. Moving forward, every time we approve an ordinance it will be codified and put in the binder. There is an upcoming financial webinar Julie emailed to council to if they are interested in attending. This Thursday there will be an exit interview for the 2018 audit.

COUNCIL REPORTS

Adams County Development Council- *Mike Schrag*- There is a meeting on February 13th at 6:00pm at Mi Jalisco.

Ritzville Golf Association- *Mark Weigand* stated they had their first major accident at the golf course yesterday where someone fell and broke their hip. There is a little bit of play when the weather is decent, but still not much going on up there.

Tree Board- Mike Schrag stated they are planning on having a meeting in February to get ready for Arbor Day in April, and to work on getting some ideas together for 1st Ave project.

COMMITTEE REPORTS

Finance & Employee Benefits- *Mike Schrag*-The committee met tonight at 6:00pm and most of the things have already be talked about. We are looking at finalizing everything from the open period from the end of the year.

PUBLIC REQUESTS AND COMMENTS

Dave Breazeale asked what the city did about a code enforcement officer before John Hunt was here. Mayor Cook stated that at one time the council members would load up in the van and drive around the city and look for violations.

Mark Weigand stated that he has had several people ask him if we are any closer to having anyone to run the café up at the golf course and if we have advertised. Mayor Cook stated that we have had 2 applications, but we really haven't advertised much.

With no further comments or business to come before the council, Mayor Gary Cook adjourned the regular meeting at 7:52pm.

Michelle Asmussen, Deputy Clerk Treasurer II