

**1. OPENING OF MEETING**

Mayor Gary Cook opened the Regular Council meeting at 7:00pm. Present were Council Members Mark Weigand, Dennis Chamberlain, Michelle Plumb, Debbie Chapman, Scott Yaeger, Mike Schrag and Dede Rawlings. Staff members in attendance were Clerk-Treasurer Julie Flyckt, Police Chief David McCormick and City Fire Chief Joel Bell. Also, in attendance were Brandon Cline from the Ritzville Adams County Journal, Ken Russell, Barry Boyer, Gary Bostrom from EARH and Charles Jingling.

Excused were City Attorney John Kragt, and Public Works Director Larry Swift.

**A. PLEDGE OF ALLEGIANCE****2. EXECUTIVE SESSION**-no session.**3. ACCEPTANCE OF THE CONSENT AGENDA**

Mayor Gary Cook asked if there were any changes to the consent agenda. Council Member Mark Weigand made a motion to accept the Consent Agenda. Council Member Mike Schrag seconded the motion. Motion passed unanimously.

**4. PRIORITY ITEMS**

- A. Public Hearing: Vacating Alley-310 E. Elm-** Mayor Gary Cook opened the public meeting at 7:03pm. Clerk-Treasurer Julie Flyckt stated that she had prepared a report for tomorrow night's planning commission meeting, along with a draft ordinance that is in the council packets. Julie read the reservation for easements section and asked if this was what the council wanted. Council Member Scott Yaeger asked if they were going to or if it was possible to put a second house on the property if the owners wanted. Julie stated that they could put 2 houses on the lots. With no more questions, Mayor Cook closed the public hearing at 7:09pm. Mayor Cook stated that the ordinance was sent to the city attorney for him to look over. Ken Russell (owner of the lots) stated that the sewer runs down Dogwood Street on the north side. Council Member Scott Yaeger stated that he would like to have the Paha Creek Drainage easement at 20' instead of the 12' that it specifies on the ordinance. Council Members Scott Yaeger and Michelle Plumb also suggested removing the alley easement since it has not been a developed alley and it will help the property owner build the homes on the lots.
- B. Annexation Proposal Meeting with East Adams Rural Hospital-** The city council received a request from the Adams County Public Hospital District No. 2, to annex parcel numbers 1935230660036 and 2935230340513 into the city. They requested to commence annexation proceedings in accordance with RCW 35.13.125-.130 and further requests a comprehensive plan designation of "Residential" and zoning designations of "R-3" for the property. Council members asked about the indebtedness and Clerk-Treasurer Julie Flyckt stated no public money has been spent as the parcels are vacant lots. Hospital's CEO/CFO Gary Bostrom answered questions from the council regarding future development on the property. Council Member Michelle Plumb made a motion to accept the proposed annexation, simultaneous adoption of a comprehensive plan, and the assumption of all or any

portion of existing city indebtedness by the area to be annexed. Council Member Debbie Chapman seconded the motion. Motion passed unanimously. Council Member Michelle Plumb asked about the other parcels that need to be annexed. Mayor Gary Cook stated that at some point a boundary line survey could be done and this could bring other parcels into the city. Clerk-Treasurer Julie Flyckt stated meeting with Attorney Mike Connelly about helping the city with the Hospital's annexation and addressing other land use projects.

## 5. NEW BUSINESS

- A. Lighthouse Contract-** Mayor Cook read the email that he received from Attorney Milton Rowland about the city paying Lighthouse a monthly fee to host the records regarding the well lawsuit. Mayor Cook would like a motion to approve continuing paying Lighthouse to host the records for another 90 days. Council Member Dennis Chamberlain made a motion to approve continuing to pay Lighthouse to host the records for another 90 days. Council Member Mark Weigand seconded the motion. Motion passed.

## 6. OLD BUSINESS-no old business items.

## 7. CORRESPONDENCE

- A. RPDA January 2019 Minutes

## 8. SCHEDULED ITEMS

- A. MAYOR-** No updates.

## B. DEPARTMENT UPDATES

**Police Department-** Chief Dave McCormick stated that he would like to thank Brandon Cline from the Journal for the terrific job that he is doing publishing the police blotter. Dave will be attending an LEPC meeting tomorrow. The meeting is on notification evacuation put on by Williams Pipeline. He noted that the department has been very busy with calls.

**Clerk-Treasurer-**Julie Flyckt reported this is the season for training as she will be attending a BARS training on Friday and an annual report training in March. Next week, Julie Flyckt and Deputy Clerk Treasurer Michelle Asmussen will be attending a public records training.

**Fire Department-** Fire Chief Joel Bell reported that he received a call from A&D Sprinklers in Spokane last week. They will be at the high school next week to do a hydrostatic test on the sprinkler system. Joel stated that they are having trouble with one of the trucks. It is a gas truck that isn't used all the time and it won't start all the time. He has a lead on another truck to possibly replace this one. It is a diesel, and a few years newer. The sellers told Assistant Fire Chief, Chad Hoeft, that they would take \$10,000. Joel asked council for approval to go and take a look at it. The Mayor and council stated Joel can go and take a look at the truck. Joel stated that they have been working on updating their policies and procedures manual and noticed that it still showed that the department tops out at 25 members. He knows that this had been changed to 30 but can't find when it was done. He would like to have it official by a motion from the city council. Council Member Mark Weigand made a motion to change the 25

member department to a 30 member department. Council Member Dede Rawlings seconded the motion. Motion passed. Council member Michelle Plumb opposed.

### **C. COUNCIL REPORTS**

*Adams County Development Council-Mike Schrag-* They were supposed to meet last Thursday but due to the weather they cancelled the meeting. They voted on the new contract with the county through email.

*Ritzville Planning Commission-Dennis Chamberlain-* They have a meeting tomorrow night at 7:00pm.

*Ritzville Public Development Authority-Dennis Chamberlain-* They have a meeting tomorrow night at 6:30pm.

*Ritzville Downtown Development Association: Debbie Chapman-* They are working on the year end plan.

*Ritzville Golf Association-Mark Weigand-* Some of the RGA members have started the demo on the upstairs bathroom.

*Tree Board-Mike Schrag-* They are still looking for more board members. The board will have a meeting on March 18<sup>th</sup>.

*Ritzville Chamber of Commerce-Dede Rawlings* reported that they had a meeting last night. Katelin Davidson was there and showed them some flyers that she had made for the upcoming fest events. The chamber is talking about contracting with Katelin to do their flyers and advertisements. The chamber will have an early meeting on March 4<sup>th</sup> to discuss Spring Fest.

### **COMMITTEE REPORTS**

*Finance & Employee Benefits-Mike Schrag-* They had a meeting tonight at 6:00pm before the council meeting. They discussed the Lighthouse contract and January financials.

*Parks & Recreation-Scott Yaeger-* They will need to set up a meeting to review applications for the golf course café.

*Public Works-Scott Yaeger-* Bids for the 1<sup>st</sup> Ave, Jackson to Clark St project, were published in the paper and are due March 5<sup>th</sup>. Scott said he has been fielding calls from businesses on 1<sup>st</sup> Ave that have questions regarding access and traffic during construction. Scott is working with Varela to get some answers. The construction will be from May to July with no construction occurring during Memorial Day weekend.

### **PUBLIC REQUESTS AND COMMENTS**

Barry Boyer wanted to know what/if anything is being done with the lighting issue at the end of the building by the parking lot. Mayor Gary Cook stated nothing has been done as of yet. Barry Boyer also asked what is happening in regards to the containers that are in town. Mayor Cook stated that the ones that are already in town will be removed by spring. Council Member Michell Plumb mentioned that the sidewalks up by the golf course haven't been cleared from all the snow. Mayor Gary Cook said that they had been taken care of today.

With no further comments or business to come before the council, Mayor Gary Cook adjourned the regular meeting at 8:02pm.